

# Savannah Ridge Homeowner's Association

## Board of Directors Meeting Minutes

November 2018

**Opening:** Call to order from Teresa Waller at 6:32 pm on November 13, 2018

**Present:** Teresa Waller, Oliver Helfrey, Lee Ann Sinclair, James Towler

**Prior Minutes:** The October minutes were reviewed and approved.

**Treasurer's Report/Financial:** The October budget report was reviewed and approved. 30 of 110 homeowners have paid their 2019 dues.

### **Old Business:**

- 1) Halloween Party: Whitney Frazier hosted a very successful event. Board will give consideration to reimbursing expenses above the \$350 budgeted if receipts are provided.
- 2) 2019 dues statements have been mailed
- 3) 2019 Board meetings will continue on the second Tuesday of each month. James provided handout.
- 4) Bank Accounts: Signature authority has been changed to Lee Ann & Teresa
- 5) Keys and handbooks have been transferred from Joe Fennessy to Teresa. Teresa to contact Joe regarding file cabinet.
- 6) UPS Store: \$303 was added to the account (10,000 copies)
- 7) Common Area: Water submeter has been removed and LSWD notified. Irrigation system has been winterized.
- 8) Insurance: James solicited a bid from State Farm's Rod Richey

### **New Business:**

- 1) Lot 37 returned check for 2019 dues: Bank fee to be added and new invoice sent to homeowner
- 2) Review Insurance Quotes: Board determined proposed coverages are approximately equal. As the low bidder, incumbent (American Family) will remain our provider. James to notify State Farm.
- 3) Holiday Gifts: Board agreed to continue tradition of providing gift cards to various neighborhood contributors (Block Captains, Committee Chairs, Scoop Editor, etc). Lee Ann to forward 2017 list to Teresa for review.
- 4) Pool Service Agreement: Board agreed to sign 2019 contract with Olympic. Teresa to clarify that existing contract obligates Olympic to provide winterization services through December 2018.
- 5) Pool area maintenance items considered (grout, pool cover mending, paint pool house and wrought iron fence, gelcoat). Teresa to ask Olympic for their recommendations.

### **Tabled Business:**

- 1) Financial Audit: Merits and need were discussed, but final decision tabled (Oct 2018)

**Adjournment:** 7:30 pm

**Next Meeting:** 6:30 pm December 11, 2018 @ Lee Ann's

Approved by Board 12/11/2018