

# POOL COMMITTEE

## RESPONSIBILITY:

It is the responsibility of the Pool Committee to insure the proper use, care, and upkeep of the pool and surroundings within the fenced area of the Savannah Ridge Subdivision outdoor pool.

## COMMITTEE CHAIRPERSON:

The committee chairperson is a volunteer resident of Savannah Ridge whose name has been submitted to the Board of Directors of the Homeowners Association and approved.

## COMMITTEE MEMBERS:

A group of volunteer Savannah Ridge residents (2 to 3 individuals) that the committee Chairperson organizes to carry out the responsibilities of the committee. The chairperson or committee members, at their discretion, can recruit additional help for special projects as required.

## TERM OF OFFICE:

Committee Chairperson serves for one calendar year.

Committee members can serve for any length of time at their discretion.

## DUTIES INCLUDE:

1. Work with the Board to contract for a professional pool maintenance contractor.
2. Monitor the performance of and provide direction to the pool maintenance contractor to assure the contractual obligations are met.
3. Enact and maintain a security system to limit pool access to authorized property owners.
4. Connect and disconnect emergency phone on a seasonal basis and assure it is functional throughout the season.
5. Schedule pool parties and other events at the pool as requested.
6. Insure pool furniture, signage and surrounding areas are maintained.
7. Insure trash is collected, stored and removed appropriately.
8. Insure pool lighting is maintained and repaired as required.
9. Insure pool safety equipment is available and in usable condition.
10. Respond to inquiries from property owners relating to pool activities.
11. Verify compliance to pool rules on a random basis.
12. Insure winterization of the pool and bathrooms.
13. Interact with the Board appointed board member on ongoing activities, areas of concern or potential matters that may need board action.
14. Provide reports to the Board or attend Board meetings as requested or when problems occur or contractual obligations are not being kept by the pool maintenance services.
15. Provide the Board with an end of the year budget projection, in the fourth quarter, for the upcoming year.
16. Coordinate the fall irrigation system blowout & submeter removal/installation with the Common Grounds chairperson.

## ESTIMATE OF COMMITTEE TIME:

Time commitment will vary seasonably depending on weather and circumstances encountered. Estimated 2 hours per month for 5 months.