



WELCOME WAGON GREETING GUIDELINES

(Adopted 2/7/2011-Revised 6/3/2014)

PURPOSE: The purpose of the Savannah Ridge Welcome Wagon greeting is to greet new neighbors to our subdivision, provide information concerning local issues and respond to any inquiries. The information to be provided, as mentioned below, will be in a packet provided by the Board. The greeters will request contact information and explain the neighborhood events and activities noted below.

- A letter addressed to the new homeowner
- A copy of the SRHOA Directory (if not left by previous owner)
- A copy of the CAP, SRHOA Bylaws & appropriate Covenant
- Provide Grinder Pump handout if Lots 25, 26, 48, 49, 87 thru 104, 111 & 112 are involved.
- Obtain family information - Leave information sheet included in handout – pick up later & share with Board.
- A copy of the latest SCOOP and information sheet regarding our web site – www.srhoa.net and our e-mail: srhoa-board@srhoa.net
- Provide the Block Captain's name, address, phone and email (include in welcome letter).
- Copies of the committee responsibilities and determine interest in serving on committees and/or the Board.
- Provide a pool pass card (if not left by previous owner) and a copy of the pool rules. Explain the general working of the pass card.
- Explain the trash arrangements and insure they have trash/recycle containers.
- Offer assistance in locating schools, churches and services in the area.
- Share obtained information with the Board

When notified of a new neighbor, the Board, through the Activities Chairperson, will make arrangements to provide the above mentioned material and a fruit basket in a timely manner. The Block Captain, and if possible a Board member or an Activities Committee member, will deliver the material.

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