

Savannah Ridge Homeowner's Association
Board of Director Meeting Minutes
October 13th, 2020 Teresa's House

Prior Minutes: Approval of September 2020 minutes

Treasurer's Report/Financial: September report

Old Business:

- 1) 2021 Budget: Board reviewed and approved Teresa's budget proposal which included an increased line item for legal expenses.
- 2) Annual Meeting:
 - a) Board reviewed draft agenda, revised per #4 & #5 below, and approved
 - b) James to send minutes from 2019 meeting to Teresa
 - c) Teresa to make hard copies of all handouts
 - d) Oliver to send E-mail reminder of meeting and need for Board and Committee members
- 3) Pool Phone: Oliver arranged shutoff (completed earlier this week)
- 4) SCOOP Newsletter: A homeowner suggested only electronic delivery going forward even after pandemic. Board to present to membership at Annual Meeting. Membership approved changing the deliver of the newsletter to electronic. We will need some form of an email from all homeowners before moving to this method.
- 5) Bylaw Amendment: Attorney strongly recommends changing Bylaws to correct the existing error that does not grant the Board the authority to override ARC decisions. Issue to be presented for formal vote by membership at Annual meeting. We need to make a final decision on how to move forward on this.

New Business

- 1) SCOOP newsletter: Need to review topics for October newsletter
- 2) Finalize budget
- 3) Need to set plan for mailing out homeowner statements. Assessment is \$545
- 4) Board members need to elect officer positions of President, Vice President, Secretary and Treasurer
- 5) Set plan to hand over files, keys and handbooks from Board members who are leaving
- 6) Set plan to change over the bank signature cards
- 7) Common Grounds committee need to request city to lock the water meter for pool. LSWD needs to take a final reading from the meter before we remove it--Gary
- 8) Schedule winterizing of irrigation system after water meter is remove and substitute pipe is installed
- 9) The following items need to be renewed: Olympic Pools, American Family insurance. Trash contract is good for one more year.
- 10) Need to check balance at UPS store to ensure our account still has funds
- 11) Finalize new lawn maintenance company and sign contract
- 12) Schedule Board meetings for the next 12 months
- 13) Determine plan for Bylaw Amendment—Need to finalize and have HOA attorney update
- 14) Discuss open issue, Teresa to share information from HOA attorney.

Adjournment: Next Meeting: Need to determine date and location and modify for minutes