



## Board Meeting Minutes

### October 8, 2024

**Call to Order:** 6:05 pm

Board members present: Tami Buettgenbach, Oliver Helfrey, Dennis Hensen, Chris Ngar, James Towler

Guests: Outgoing President Gary Chullino, Outgoing Treasurer Joe Fennessy

**Minutes:** The minutes from the September were approved.

#### Old Business

1. Retention Lot Sale: Listing agreement expired 9/30 and will not be renewed at this time.

#### New Business

1. Treasurer's Report: Reviewed and approved the September report. Joe provided recommendations for going forward regarding SRHOA's credit card and bank accounts.
2. Board Handbooks: Handbooks with updated inserts were provided. Gary provided several helpful suggestions for the new Board.
3. Review/update bank signature cards and credit card authorized users:
  - Dennis has been added to the bank account. Oliver to be added as well and others removed.
  - Dennis will activate the newly-received credit card. The other card will be deactivated.
4. Key transfers:
  - Joe and Gary to keep pool house keys to assist Common Grounds committee.
  - Joe will turn in mail keys after "dues season" is over.

#### Guests departed

5. Board Terms: Oliver volunteered to serve the 1-year term to harmonize with James' term.
6. Board Officers Elected:
  - President-Chris Ngar
  - Vice President-Tami Buettgenbach
  - Treasurer-Dennis Hensen
  - Assistant Treasurer-Oliver Helfrey
  - Secretary-James Towler
7. Meeting Schedule: The board will continue to meet on the second Tuesday of each month
8. Committees: The status of each committee was reviewed. Gary has agreed to Chair the Neighborhood Watch committee. The Board (Dennis and James) will handle ARC duties.
9. Committee Budgets: Dennis will provide each committee with a copy of their 2025 budget.
10. SCOOP: Topics from the Board for the October edition (James will provide to Janet S):
  - Announce Board Members and roles
  - Reminder about 2025 dues of \$640 being due by year end
  - Irrigation blowout options
  - Reminder about not placing yard waste at the curb before Tuesday evening
  - Solicitation for volunteers to participate on the Common Grounds and Pool Committees

11. Transfer of SRHOA Items From Gary: James will get the ARC files. Chris to get the rest.
12. Directory: The Board will electronically distribute an updated Directory each Oct & Apr
13. Other business: The "Town Hall" discussion at City Hall regarding traffic on Georgian Drive has been changed to Thursday, November 14. Oliver to send an updated blast.

### **Tabled Business**

1. Common Grounds: Follow up regarding water meter reading, submeter removal, lock of water meter and system blowout
2. SRHOA/Board Insurance: Current policy expires December 5
3. Pool: Consider items from committee:
  - Semi-private parties on Sundays
  - "Adult only" hours
  - Handlebars covers

**Adjournment:** 7:40 pm

Next Meeting: November 12, 6:00 pm @ Tami's